

Tarakeswar Degree College

Minutes of Meeting of IQAC

Meeting of Internal Quality Assurance Cell (IQAC) on /16/7/18

Agenda:

- 1) Academic plan
- 2) Mentoring system
- 3) ADD on course
- 4) Filling up vacant teaching , non teaching post
- 5) Submission of AQAR
- 6) Feed back mechanism

Misc.

Members Present-

- 1.Dr. Amal Kanta Hati
- 2.Dr. Soma Saha
- 3.Dr. Pratip Kumar Chowdhuri
- 4.Dr. Tapan Kumar Ghosh
- 5.Md Shanawaz
- 6.Horendranath Koley
- 7.Dr Rama Nag(De)
- 8.Arundhati Moulik (Ray)
- 9.Aparna Pandey
- 10.Dr. Debasree Mandal
- 11.Zargis Hossain
- 12.Taraknath Chattopadhyay
- 13.Golok Chandra Mete

14.Sanjib Bera

The meeting was chaired by the chairman principal Dr. Amal kanta Hati . In the meeting following resolution were taken -

1. All department will prepare their academic plan for this academic session in accordance with the academic calender of the college prepared by IQAC.
2. Mentoring system should be strengthen and follow by all departments
3. New add on course would be introduced
4. Faculty of different stream should apply for research projects, Seminar, workshop to the funding agencies.
5. All full time assistant professors and librarian will have to fill up the Academic Performance sheet prepared by the IQAC on monthly basis and submit it to the Principal through IQAC coordinator by the end of each semester.
6. Pending AQAR of 2015-16, 2016-17 and AQAR for the year 2017-18 will be prepared and submitted to NAAC .
7. To establish Internal Complain Committee
8. ICT facilities will be improved .
9. Initiative to be taken to fill up vacant teaching and non teaching Post.
- 10.It was decided that feed back will be taken on online from all 3rd yr students at the time of final form fill up. Feed back from parents will be taken off line at the time of parent teachers meeting. Feed back will be analyse and suggestions received will be referred to the proper authority for action.

Sd/-

Dr. Soma Saha

IQAC Coordinator



Dr. Amal Kanta Hati

Chairman, IQAC

Meeting of Internal Quality Assurance Cell (IQAC) on 14/8/18

Agenda:

Seminar, Training Programme

Research activity

Activity of career counseling cell.

Academic Performance Sheet

Members Present-

- 1.Dr. Amal Kanta Hati
- 2.Dr. Soma Saha
- 3.Dr. Tapan Kumar Ghosh
4. Md Shanawaz
5. Dr Rama Nag(De)
- 6.Dr.Sutanuka Ghosh Roy
- 7.Suvra Sarkar
- 8.Dr. Ratanlal Bhowmik
9. Aparna Pandey
- 10.Dr.Amit Sarkar
- 11.Dr. Pintu Shee
- 12.Dr.Debasree Mandal
- 13.Dr. Dibakar Manna
14. SkYasnur
- 15.Animesh Halder
16. Dr.Chandramallika Biswas
- 17.Manik Mondal

18. Kamalika Mitra

19. Taraknath Chattopadhyay

20. Golok Chandra Mete

21. Sanjib Bera

A meeting of the IQAC Of the college was held on 14th August 2018 in the IQAC office. The meeting was presided over by the chairman Principal Dr. Amal kanta Hati. At the beginning of the meeting minutes of last IQAC meeting were read and confirmed .

Co ordinator Dr, soma saha reported that as per the decision of the previous meeting ICC has formed. Dr. Rama Nag, Associate Professor in Commerce selected as convener of the committee. She also reported that every hons department has prepared their academic plan & started mentoring their students.

Quarries related to filling up the academic Performance sheet were resolved by IQAC coordinator.

After discussion it is hereby resolved in the meeting that the following action plan will be adhered to-

- 1) A seminar on prospective on E- learning & career development will be jointly organized by IQAC and central library.
- 2) Seminar/ workshop on women sensitization will be organized by the women cell.
- 3) The college journal Mosaic III will be published next year. Dr. Sutanuka Ghosh Roy and Prof Subhra Sarkar were appointed as the editors.
- 4) Placement cell committee will be strengthen for more focused approach towards students placement. Kamalika Mitra, Assistant Professor of Sociology was nominated as the convener of the cell. Other members are Sk Yasnur Assistant Professor of Physics, Ananda Khamri Department of Computer Sc, Jyotirmoy Mazumder, Department of BBA.

Sd/-

Dr. Soma Saha

IQAC Coordinator



Dr. Amal Kanta Hati

Chairman, IQAC

Meeting of Internal Quality Assurance Cell (IQAC) on 10 /12/18

A meeting of the IQAC Of the college was held on 10 /12/2018 in the IQAC office.

Agenda:-

Submission of AQAR of 2017

NAAC seminar

Seminar & workshop

Purchase of books in the library for new semester

Steps for Infrastructural development

Members Present-

- 1.Dr. Amal Kanta Hati
- 2.Dr. Soma Saha
- 3.Dr. Tapan Kumar Ghosh
4. Harendra Nath Koley
- 5.Md Shanawaz
6. Arundhati Moulik (Ray)
- 7.Dr Rama Nag(De)
8. Dr. Ratanlal Bhowmik
9. Dr. Pintu Shee
10. Aparna Pandey
- 11.Dr. Debasree Mandal
- 12.Zargis Hossain
- 13.Taraknath Chattopadhyay
- 14.Golok Chandra Mete
- 15.Sanjib Bera

The meeting was presided over by the chairman Principal Dr. Amal kanta Hati At the beginning of the meeting minutes of last IQAC meeting were read and confirmed.

In the meeting AQAR of 2017-18 was placed before the IQAC and referred to place before GB.

coordinator said that editors of the college journal Mosaic III reported that they have not received sufficient reserch papers from the faculty,so requested the IQAC members to take initiatives.

Principal reported that requisition for teaching post is given to college service commission & for non teaching post process is going on.

Principal also reposed that new class rooms are being ready for the new session.

Dr. Debashree Mandal, Assistant Professor of department of chemistry reported that she have applied for a grant for national level lecture session .

It was decided that-

- 1) A seminar on New system of NAAC will be organized tentatively on April.
- 2) Seminar on Women Empowerment will be organized on women's Day. A seminar will also be organised on value education.
- 3) NSS will initiate plantation programme and awarness Programme against use of plastics to maimtain the green campus.
- 4) Programmes will be organised under Swachh Bharat Mission
- 5) IQAC will organise a community Programme to fulfill Social Responsibility .
- 6) library will ask the departments to provide list of books necessary for the new semester and purchase new books as the grant permits.

Sd/-

Dr. Soma Saha
IQAC Coordinator



Dr. Amal Kanta Hati
Chairman, IQAC

Meeting of Internal Quality Assurance Cell (IQAC) held on 25/6/19

A meeting of the IQAC Of the college was held on 25/6/19 in the IQAC office. The meeting was presided over by the chairman Principal Dr. Amal kanta Hati. At the beginning of the meeting member of IQAC welcome Dr. Arundhati Moulik (Ray) as new IQAC coordinator.

Agenda:-

Review the yearly plan-

Members Present-

- 1.Dr. Amal Kanta Hati
- 2.Dr. Arundhati Moulik (Ray)
- 3.Dr. Pratip Kumar Chowdhuri
- 4.Dr. Tapan Kumar Ghosh
- 5.Md Shanawaz
- 6.Horendranath Koley
- 7.Dr Rama Nag(De)
8. suvra Sarkar
9. Dr. Ratanlal Bhowmik
10. Dr.Sutanuka Ghosh Roy
11. Dr. Chandramallika Biswas
- 12.Dr. Debasree Mandal
13. Aparna Panday
14. Kamalika Mitra
15. Srabani Sen
16. Sk Yasnur
17. Sulata Hembram

18. Dr. Dibakar Manna

19. Animesh Pan

20. Taraknath Chattopadhyay

21. Golok Chandra Mete

22. Sanjib Bera

At first minutes of last IQAC meeting were read and confirmed.

In the meeting action taken on the plan of action resolved in the previous meetings was reported and discussed. Co ordinator Dr Arundhati Moulik (Ray) reported that AQAR of 2017-18 was submitted to NAAC in December.

Feed back is taken from both students and parents and analysed.

A two day National lecture session was organized by the department of chemistry on 31/1/19-1/2/19.

Seminar on Women Empowerment was organized to observe Women's Day.

Two day training workshop on karate and taikondo was also organized by the NSS units. Seminar on Health and Hygiene under Swachh Bharat Mission was also organized.

Career counseling and Placement cell organized programme /workshop regarding govt and other jobs. 7 students were absorbed by reliance jio from campus interview.

Work is going on for publishing Mosaic III

Mentoring of students is being followed by the departments.

Four new class rooms are ready for taking classes in the next session. Other construction work is in progress. College authority has purchase land for further development. IQAC members asked principal to take initiative to install solar pannel as alternative power source.

Dr. Arundhati Moulik (Ray)

IQAC Coordinator

Dr. Amal Kanta Hati

Chairman, IQAC