

Tarakeswar Degree College

Minutes of Meeting of IQAC

Meeting of Internal Quality Assurance Cell (IQAC) on 29/7/22

Agenda:

- 1) Academic plan
- 2) Activity of the faculty
- 3) Preparation to face NAAC Accreditation
- 4) Misc.

Members

Present-

1. Dr. Amal

KantaHati

2. Md Shahnawaz

3. Arundhati Moulik

(Ray)4. Aparna

Pandey

5. Pintu Shee

6. Sulata Hembrem

7. Zargis Hossain

8. Soumya Mallick

9. Sanjib Bera

The meeting was Presided over by the chairman principal Dr. Amal kanta Hati. At First Resolutions of previous meeting were read and confirmed.

In the meeting following resolutions were taken -

1. IQAC will prepare an academic Calendar of the college for the session 2022-23 and departments will prepare their own academic & other curriculum plan for this academic session in accordance with the college academic calendar.

2. IQAC will organize seminar, Workshop on different issues.
 3. Faculty of different stream should apply for research projects, Seminars, workshops to the funding agencies.
 4. Faculty members will be encouraged to publish papers in care listed journals.
- In the meeting Principal and IQAC coordinator discussed about the necessity of NAAC Accreditation and it was decided that College website will be redesigned to reflect college activity properly.

Computers will be purchased as the funds permits.

Library will take initiatives to subscribe e-journals and e-books.

In the meeting Head of the Geography department said that their laboratory needed some renovation and it was decided that geography lab should be refurbished.

It was decided that feedback will be taken on either offline or online mode, whichever possible, from 6th Sem students at the time of final form fill up. Feedback from parents will be taken by the departments . BBA and Commerce Departments will try to collect employers feedback.

Feedback will be analyzed and suggestions received will be referred to the proper authority for action.



IQAC Co-Ordinator
Tarakeswar Degree College



Principal
Tarakeswar Degree College

Minutes of the IQAC Meeting Held on 29/9/22

A meeting of IQAC was held on 29/9/22 at 11.30 am at the seminar room with Teaching and Non-teaching staff of the college.

Following teaching & non-teaching staff were present in the meeting

Dr. Amal Kanta Hati
Arundhati Moulik Ray
Manik Mondal
Ananda Khamrui
Sk Nasiruddin
Abhik Singha Roy
Sk Abidar Rahaman
Sudip Banerjee
Anish Chatterjee
Umesh Biswas
Tanmoy Ghosh
Pritam Das
Tuhin Pal
Sunil Mukherjee
Ramkrishna Dey
Nabin Laga
Jayashree Mondal
Ishita Kundu
Swati Rakshit
Priyanka Das
Krishna Bera
Nita Bandyopadhyay
Sutanuka Ghosh Roy
Mahua Biswas
Sulata Hembrem
Paramita Chatterjee Banerjee
Kaustab Bagchi
 Vedatrayee Banerjee
 Srabani Sen
 Bidyuddipto Chakroborty
 Chandan Kumar Maity
 Sanjib Bera
 Soumya Mallick
 Haradhan Kundu
 Sikha Ghorui
 Khokan Halder
 Arnab Samanta

The meeting was chaired by the principal Dr Amal Kanta Hati.

At First IQAC Coordinator reported that Academic Calendar for the session 2022-23 was prepared by the IQAC and the departments had prepared their own calendar accordingly.

Coordinator also reported that renovation of Geography lab will be started soon.

In the meeting discussion was mainly about NAAC preparation & submission of AQAR. The

purpose was to involve all teaching, non- teaching staff in the NAAC Process.

To prepare AQAR report IQAC coordinator requested all teaching staff to submit their teacher's profile. Besides that coordinator asked for Departmental Activity report, Report from NSS & NCC units. Criteria Proforma for AQAR was distributed among the Criteria convenors.

Coordinator asked SACT Teachers to give their name in which criteria they want to work so that sub groups can be created to help the NAAC Process.

IQAC reviewed the result of final Examination. Departments reported about their academic performances. Departments are keeping record of higher education Progression.



IQAC Co-Ordinator
Tarakeswar Degree College



Principal
Tarakeswar Degree College

Minutes of the IQAC Meeting Held on 8/12/22

A meeting of IQAC was held on 8/12/22 at 1.30 pm at the IQAC room
Following members were present in the meeting.

Amal Kanta Hati

Arundhati Moulik Ray

Sulata Hembram

Pintu Shee

Zargis Hossain

Aparna Panday

Sanjib Bera

Somya Mallick

1. Infrastructural development of indoor sports complex will be initiated.
2. Add on course on GIS will continue this year also & certificate Course on basic computer will be conducted by Brainweb.
3. College will go for ISO audit for quality management and Energy Audit.



IQAC Co-Ordinator

Tarakeswar Degree College



Principal

Tarakeswar Degree College

Minutes of the IQAC Meeting Held on 22/5/23

A meeting of IQAC was held on 22/5/23 at 11.30 am at the seminar room with Teaching and Non-teaching staff of the college.

Following teaching & non-teaching staff were present in the meeting

Amal Kanta Hati
Arundhati Moulik Ray

Animesh Haldar

Chandramallika Biswas

Kamalika Mitra

Dibakar Manna

Suvro Sarkar
Zargis Hossain

Sk Nasiruddin

Arpan Manna

Mohua Mandal

Paramita Chatterjee Banerjee

Mohua Biswas

Nita Bandyapadhyay

Kaustab Bagchi
Pintu Shee

Sahidujjaman Khan

Srimanta Sinha Roy

Tuhin Pal

Jagannath Koley

Umesh Biswas

Tanmoy Ghosh
Soumya Mallik
Sumanta Patra
Soumen Ghosh
Abhik Sinha Roy
Abhinandan Roy
Sanjib Bera

Kaushik Maji
Sasanka Sekhar Bera
Khokan Halder
Arnab Samanta
Akshaya Jana
Sikha Ghorui
Nilesh Chatterjee
Sandip Tigga

The meeting was chaired by the principal Dr Amal Kanta Hati.
Principal reported that ISO Audit team will visit college on 16th June.
Department of Geography & Haradhan Kundu will be in charge of Energy audit.
In the meeting it was decided that -

Records of ICT classes will be maintained properly.

Office Staff Rahul Dalui will be in charge of keeping records of result.

College Canteen facility for the students will have to be improved. Canteen committee will supervise this.

Faculty members are encouraged to undertake NPTLA courses for faculty development.



IQAC Co-Ordinator
Tarakeswar Degree College



Principal
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